



## DUBROVNIK PORT AUTHORITY

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November 2019

### **Cruise Ship Berthing Policy for 2021**

#### **CRUISE SHIP BERTH BOOKING AND CONFIRMATION PROCESS**

##### **Rules, Conditions and Criteria for Cruise Ship Berth Booking at Dubrovnik Port for year 2021**

Dubrovnik Port Authority hereby announces its **Cruise Ship Berth Booking and Confirmation Process** for 2021 itineraries. The established cruise ship berth booking procedures of the Port of Dubrovnik for cruise season 2021 include the following rules, conditions and criteria:

##### **RULES**

- Cruise call announcements for the Port of Dubrovnik for 2021 itineraries should be submitted to Dubrovnik Port Authority at the following e-mail address: [dpa.booking@portdubrovnik.hr](mailto:dpa.booking@portdubrovnik.hr)
- All received cruise call announcements will be processed by Dubrovnik Port Authority in the course of two phases of berth booking process.
- The first official cruise ship schedule phase will be concluded on **the 15<sup>th</sup> of November 2019**, meaning thirteen months prior to calendar year for which the reservations are made.
- Announcements delivered by **the 15<sup>th</sup> of November 2019** shall be processed in the first round.
- Announcements delivered after **the 15<sup>th</sup> of November 2019** shall be processed in the second round. The second official cruise ship schedule phase will be concluded on **the 15<sup>th</sup> of December 2019**, meaning twelve months prior to calendar year of planned arrival.
- Announcements received after **the 15<sup>th</sup> of December 2019** will be processed within fifteen days from delivery date and these reservations will be confirmed depending on available capacities.



- After the cruise ship schedule is prepared and confirmed, it will be published on **the 31<sup>st</sup> of December 2019** and regularly updated at Dubrovnik Port Authority website: [www.portdubrovnik.hr](http://www.portdubrovnik.hr)
- Vessel with already confirmed berth and ETA/ETD can only be *substituted* by another vessel of the same cruise line with identical characteristics (LOA, Draft, Maximum Passenger Capacity). Requests for vessel substitution differing in specified characteristics for more than 5% of the confirmed vessel will be regarded as new requests.
- Rules, Conditions and Criteria do not apply to vessels carrying less than 500 passengers. The requests for those ships will be processed depending on available capacities and destination occupancy.

### **CONDITIONS**

- The maximum number of cruise passengers visiting the inner City of Dubrovnik during the whole year 2021 cannot exceed the expected 4.000 passengers / visitors simultaneously.

### **CRITERIA**

1. Vessels in turnaround / homeport operations are guaranteed port berth assignment priority
2. Afternoon and evening visits – if the expected number of passengers / destination visitors does not exceed 4.000 simultaneously
3. Possibility to distribute cruise calls on weekdays
4. Six-hour time is determined as the minimum stay of time in Dubrovnik
5. Possibility to adjust cruise calls in accordance with alternative time / dates offered, considering ship characteristics (capacity) and time of day of the announced arrival



For specific call dates, when total number of cruise passengers / destination visitors exceeds the limits defined and suggested by the City of Dubrovnik and UNESCO, as stated above in Rules, Conditions and Criteria for Cruise Ship Berth Booking at Dubrovnik Port for year 2021, berth assignments will be provided / offered as follows:

**1. First call request** – on FCFS (*first come - first served*) basis

When two or more vessels applying for the same arrival / departure time fit the criteria at the identical priority principle level, the call request received first will be processed / confirmed on FCFS basis, while subsequently received call requests will be provided with / offered alternative defined arrival / departure time or date.

For multiple berth requests, the Port Authority shall submit a notification to respective port agent / cruise line of such clash and propose alternatively available berth ETA / ETD or alternative arrival date for each vessel. If approved, the Port Authority will insert the amended request on the preliminary list.

**2. Second call request** - Alternative arrival / departure time / date will be proposed

**a) Alternative available ETA/ETD** on the same date

**b) Alternative available arrival date** – Alternative arrival date will be proposed  
Available days before / after the announced call date

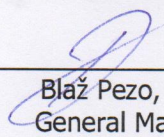
**3. Third call request** - Alternative arrival date will be proposed

**Alternative available arrival date** – Alternative arrival date will be proposed  
Available days before / after the announced call date

Notes:

- *Vessel substitution is considered exclusively for vessels of identical characteristics (LOA, Draft, Maximum Passenger Capacity), as defined in Rules under Item 8.*
- *Preliminary list of cruise ship schedule will be published on a regular basis at Dubrovnik Port Authority website [www.portdubrovnik.hr](http://www.portdubrovnik.hr) and available upon request for port agents / cruise lines.*
- *All laws and regulations in force at Dubrovnik Port Authority shall remain applicable for what is not specified in this policy.*



  
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